

The Internet at St Anthony's Acceptable Use Document

To gain access to e-mail, the World Wide Web and technology equipment, all students must obtain parental permission and must sign and return the permission form to the school. With this privilege of access to technology equipment and the Internet come appropriate responsibilities.

Acceptable Uses of technology:

CEnet, myclasses, assigned learning activities – research, presentation, communicating with students, teachers, and experts.

Security:

Access to the Internet is by individual password.

The school's network is protected by anti-virus software and CEnet is filtered for inappropriate material.

Policy Review:

The Principal and the school's Learning Technology Support Teacher will review this policy regularly; parents will be informed via the school newsletter of any amendments.

Strategies used to avoid issues related to computer usage and access to the Internet:

- Students will have appropriate supervision and will be familiar with this policy
- Students use of the Internet will be monitored by teachers
- Only use officially installed software
- Students are made aware of copyright laws and plagiarism through signage and teacher instruction
- The work of others is to be respected
- Students will have a clearly defined task and will be task orientated
- Students will be aware of suitable resources available (bookmarked by teacher) but will also use appropriate search engines when necessary
- Students develop the skills of discerning use of information technology through practice in note taking skills, practice in selection of relevant information; practice in analysis; checking for accuracy and authority; synthesizing information and evaluation

Student Responsibilities as a technology user

Rule	Students will:
Respect Ourselves	<ul style="list-style-type: none"> • Send and display only appropriate messages or pictures that are relevant to learning activities • Use the Internet for the prescribed purpose • Report any problems to the teacher • Use resources purposefully for learning activities (Not accessing personal home e-mail, chat rooms, Facebook, list servers, newsgroups etc.) • Report any technology problems to the teacher including inappropriate content received
Respect Others	<ul style="list-style-type: none"> • Practise good computer etiquette • Keep personal information of others private • Only use personal password • Only access and alter personal folders, work or files • Report any technology problems to the teacher including inappropriate content received • Any material accessed from the Internet is acknowledged • Copyright laws are adhered to • Send and display only appropriate messages or pictures that are not offensive to others. • Seek permission when using photographs of others • Use appropriate language • Use resources purposefully for learning activities
Respect our Environment	<ul style="list-style-type: none"> • Treat technology equipment with care • Clean hands before using technology equipment • Use technology equipment without making alterations to it • Use only officially installed software and hardware at school • Use computer systems and networks without making alterations to them • Use resources purposefully for learning activities

Consequences of inappropriate use:

The privileges of all computer use will be withdrawn from the student, depending on the severity of the misuse for:

- One week
- One term
- Remainder of the time at St Anthony’s Catholic School

The parents of a student who loses computer privileges will be informed.

User Agreement

As a user of the St Anthony’s Catholic School computer network, I agree to comply with the above stated rules communicating over the network in a reliable fashion and accepting that general school and classroom rules for behavior and communication apply at all times.

I understand that the computer is there to help me learn and I will follow the teacher’s instructions regarding the use of the Internet.

Use of the computer network is a privilege, not a right. If I do not use the computer correctly, I will adhere to the appropriate consequences stated above.

Child’s name: _____ Class: _____

Student Signature: _____ Date: _____

Parent Permission Form

I as the parent or legal guardian of the student signing above, grant permission for my son/daughter to access networked computer services such as the Internet. I understand that individuals and families may be liable for violations. I understand that some materials in the Internet may be objectionable. I note that the school will endeavor to ensure that students will not come into contact with such material but I accept responsibility for guidance of my children in the use of the Internet. In particular, I will seek to support the school’s standards and, in addition, set and convey standards for my son/daughter to follow when selecting, sharing or exploring information and media.

I have read St Anthony’s Acceptable Use document. I understand that Internet access at St Anthony’s School is designed for educational purposes. I also recognize that, although the school has monitoring procedures in place to restrict access to controversial materials, it is not possible to guarantee that such access will never occur,

I have discussed the above student contract with my child and agree to its terms.

Taking/Use of Photographs and Student Work

I give permission for photographs of my child to be taken/used for a variety of purposes eg. School website, Newsletter (this is also available online), Webpage or in school advertising.

Yes No

I give permission for my child’s work to be uploaded on webpages (no surname will be used).

Yes No

Parent’s Name (please print) _____

Parent/Carer’s Signature: _____ Date: _____